

Every employee plays a role in the success of the **CITY OF LIBERTY**, and this is how **YOU** will make an impact as a **POLICE OFFICER**.

How your role makes a difference:

All employees are stewards of the community, influencing and enhancing services to our citizens, confirming the **CITY OF LIBERTY** was the correct choice for their place to grow, play and live. As a **POLICE OFFICER**, you will perform a variety of duties in the enforcement of laws and the prevention of crimes; control traffic flow and enforce State and local traffic regulations; perform investigation activities; and perform a variety of technical and administrative tasks in support of the Police Department.

You Will—As a successful top performer, you will excel in the following (but not limited to) essential functions:

Department Operations:

- Proactively support department functions ensuring community's needs are being met.
- Patrol a designated area of the City to preserve law and order, discover and prevent the commission of crimes; enforce traffic and other laws and ordinances; take proactive measures to deter the commission of crime; conduct undercover activities to gather intelligence about the conduct of crime or criminal activities in the City of Liberty.
- Respond to general public service calls and complaints including domestic disturbances, civil complaints, property control, automobile accidents, robberies, and related misdemeanor and felony incidents.
- Enforce traffic laws and ordinances; check speed with radar; issue warnings and citations; direct traffic at fires, special events, and other emergency or extraordinary incidents.
- Conduct traffic accident analyses and general traffic surveys; conduct investigations of serious injury and fatal traffic accidents.
- Investigate crimes; gather and preserve evidence; interview victims, complainants and witnesses; identify and interrogate suspects; apprehend and arrest offenders; testify and present evidence and testify in court.
- As assigned, assist in investigation of misdemeanor and felony crimes against juveniles, and other incidents; conduct interviews with suspects, witnesses and complainants for purposes of investigations and preparation of criminal cases; perform field investigatory operations; serve warrants; assist in preparation of criminal cases and testify in court.
- Prepare reports on arrests made, activities performed, and unusual incidents observed.
- Maintain custody of prisoners; transfer prisoners to holding facility.

City Operations:

- Assist in driving business impact to positively affect community growth, change, and citizen satisfaction with their municipal team and services.

Citizen/Customer Relations:

- Proactively engage and interact with citizens to ensure their customer experience leaves a positive impact.
- Maintain contact with citizens regarding potential law enforcement problems and preserve good relationships with the general public; take an active role in areas of public education relative to crime and crime prevention; make public presentations as assigned.
- As assigned, prepare and administer youth education and crime prevention programs to discourage drug, gang and violent activities; counsel students; act as liaison between the Police Department and schools, research and report on gang activities; provide assistance in investigating juvenile crime.

Strategic Partner:

- Share opinions and ideas regularly and actively participate in department functions and team meetings.
- Contact and cooperate with other law enforcement agencies in matters relating to the apprehension of offenders and the investigation of offenses.
- Performs other duties as needed to ensure quality municipal services for our citizens.

You Have—Any combination of experience and training that would provide the required KSA (knowledge, skills, abilities) is qualifying. A typical way to obtain required KSA would be:

Knowledge of:

- Qualified techniques, formats and/or instructions for performing essential functions of position.
- Basic operations, services, and activities of assigned department.
- Basic principles of office and/or departmental procedures and equipment.
- Professional written and verbal communication standards.
- Pertinent laws that affect assigned division and department.
- Professional customer experience skills in order to interact with a diverse population.
- Offensive and defensive weapons nomenclature and theory.
- Emergency medical techniques and procedures.
- Self-defense tactics.
- Interviewing and interrogation techniques.

- *Mediation and crisis intervention skills.*
- *Emergency and defensive driving techniques.*

Ability to:

- *Understand the organization and operation of the City.*
- *Provide established return on investment through outcomes of work performed.*
- *Respond to requests and inquiries from customers/citizens in a professional, positive, friendly and helpful manner.*
- *Establish and maintain effective working relationships with other City employees.*
- *Prepare and present ideas that support overall goals of the department and City.*
- *Work independently in the absence of supervision.*
- *Maintain physical condition appropriate to the performance of essential duties including operating and maintaining assigned equipment.*
- *Maintain mental capacity which permits satisfactory performance of essential functions including decision-making, communication, teamwork and positive customer/citizen interactions and experiences.*
- *Stay informed and educated of industry best practices and trends.*
- *Prepare clear and concise plans, reports, analyses and project updates and effectively present said information.*
- *Address positively sensitive issues with citizens.*
- *Work under steady pressure with frequent interruptions.*
- *Observe accurately and remember names, faces, numbers, incidents and places.*
- *Use and properly care for firearms.*
- *Analyze situations quickly and objectively to determine and take emergency action.*
- *Identify potential crime situations or traffic hazards and take preventive action.*

Experience:

- *Previous experience working with the public preferred.*

Training:

- *Sixty (60) hours college credit preferred, or three (3) years as a full time Class "A" sworn officer, or three (3) years as a member of the United States armed forces. If no longer active duty, must have had an honorable discharge, and U.S. citizenship.*

License or Certificate:

- *Possession of, or ability to obtain, an appropriate, valid drivers license.*
- *Possession of, or ability to obtain, appropriate certification as a police officer for the State of Missouri.*

We Have—Amazing and competitive perks in our organization. You'll enjoy:

- *Variety of low cost benefit plans*
- *70% discount to the community center*
- *Wellness initiatives that reward you with vacation hours*
- *Organizational commitment to work/life balance*
- *Welcoming attitude towards innovation and creativity*
- *Valued current team members*
- *Opportunities for promotions and career growth*
- *Friendly department competitions*
- *Fun and interactive employee newsletter*